



**SCRUTINY COMMISSION**

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To: Councillors Seaton (Chair), Needham (Vice-Chair), B. Gray, Harper-Davies, Lennie, Rattray and N. Taylor (For attention)

All other members of the Council  
(For information)

You are requested to attend the meeting of the Scrutiny Commission to be held in Committee Room 2, at the Council Offices, Southfields, Loughborough on Monday, 9th October 2023 at 6.00 pm for the following business.

Chief Executive

Southfields  
Loughborough

9th October 2023

**AGENDA SUPPLEMENT**

10. SCRUTINY PANELS

3 - 5

A report of the Head of Governance and Human Resources to consider updates on the work of scrutiny panels.

## SCRUTINY QUESTIONS

What topics to choose?

- What difference will scrutiny make?
- Is this an area of concern – public/performance/risk register?
- Is this a corporate priority?
- Could scrutiny lead to improvements?
- What are the alternatives to pre-decision scrutiny?

Pre-decision scrutiny

- What is Cabinet being asked to agree?
- Why?
- How does this relate to the overall objective? Which is ...?
- What risks have been identified and how are they being addressed?
- What are the financial implications?
  
- What other options have been considered?
- Who has been consulted and what were the results?
- Will the decision Cabinet is being asked to take affect other policies, practices etc.?

Basic Questions

- Why are you/we doing this?
- Why are you/we doing it in this way?
- How do you/we know you are making a difference?
- How are priorities and targets set?
- How do you/we compare?
- What examples of good practice exist elsewhere?



**REVIEW TITLE: Public Transport (Formal Panel)**

**SCOPE OF ITEM / TERMS OF REFERENCE**

Whilst it is recognised that the Council’s influence upon public transport is limited within the statutory framework, as transport plays a vital role in the vitality of the Borough, it is an important area to consider and as such the scope will include:

- Examination of the current provision in relation to public transport in the Borough and what is required to increase and improve provision including consideration of carbon neutrality and net zero aims by 2030.
- Identifying innovation and good practice that may be applied in the Borough.
- Consideration of public transport provision written into planning S106 agreements

**REASON FOR SCRUTINY**

The reasons for putting this forward for a scrutiny Panel are that public transport plays a key role in the following;

- Social inclusion/equality of opportunity
- Economic growth
- Reduction in environmental pollution
- Meeting the needs of the community
- Potentially improving parking problems

In addition, it is recognised that effective public transport links into Health and Well-Being .

**MEMBERSHIP OF THE GROUP**

Councillor Sarah Maynard (Chair)  
 + up to 5 other Members (following expressions of interest)

**WHAT WILL BE INCLUDED**

Borough wide provision  
 Demand Response Transport (DRT)  
 Leicestershire’s Bus Service Improvement Plan

## WHAT WILL BE EXCLUDED

The focus will be on public transport including commuting for work, training and education.

## KEY TASKS \*\* including consideration of efficiency savings

- Gather qualitative and quantitative evidence concerning the current provision of public transport across the Borough.
- Examine the evidence presented by invited guests, including the current provision of bus transport.
- Review Leicestershire County Council policies and practices and in particular the Leicestershire Bus Service Improvement plan 2022 with the intention of feeding into the annual review process.
- Develop a Ward Member Survey to ascertain the various issues with public transport.
- Potential site visits
- Report writing

## STAKEHOLDERS, OUTSIDE AGENCIES, OTHER ORGANISATIONS \*

It is recognised that in considering this topic, Members of the Panel will need to engage the following stakeholders;

- Officers at Leicestershire County Council who deal with transport
- Education officers at Leicestershire County Council (student transport)
- Cabinet Lead Member for transport (Leicestershire County Council)
- Cabinet Lead Member for Communities and Neighbourhoods (Charnwood Borough Council) (Cllr Blackshaw)
- Cabinet Lead Member for Planning (Charnwood Borough Council) (Cllr Jadeja)
- External service providers
- Bus operators regarding routing matters
- Head of Planning and Growth (Charnwood Borough Council)
- Loughborough College
- Loughborough University
- Relevant Community Groups

## EQUALITY IMPLICATIONS

Equality / Diversity issues relating to this review will be considered as part of any work undertaken.

An impact needs assessment will be considered at the Panels penultimate meeting

## LINKS/OVERLAPS TO OTHER REVIEWS

N/A

<b>RESOURCE REQUIREMENTS</b>	
Support from Democratic Services can be accommodated. Anticipate 4/5 meetings.	
<b>REPORT REQUIREMENTS (Officer information)</b>	
None (at this stage)	
<b>REVIEW COMMENCEMENT DATE</b>	<b>COMPLETION DATE FOR DRAFT REPORT</b>
November 2023	May 2024

\* Key tasks and stakeholders may be subject to change as the review progresses.

**PROGRESS OF PANEL WORK**

<b>MEETING DATE</b>	<b>PROGRESS TO DATE</b>
<p>NOTES:</p> <p>Panel chair can only hold meetings on Wednesdays (preferably early evenings)</p> <p>To facilitate witness attendance, it is anticipated that times of the meetings will be a mix of daytime and early evening.</p> <p>Meetings can be held online/hybrid.</p> <p>The final recommendation formulisation meeting must be held in person.</p>	
NOTE	

<b>REPORT SUBMITTED TO SCRUTINY COMMISSION</b>